



BAWB Federation Emergency School Closure Policy

Date of review:	October 2019
Reviewed by:	Charlotte Harper
Date adopted by the Governing Board:	November 2019
Governing Board Committee:	Resources
Link Governor (if appropriate):	
Publication status (e.g. on the website or available on request?):	Available on request
Date next due for review:	October 2020

Equality Statement:

At The BAWB Federation we work hard to ensure that the culture and ethos are such that, whatever the abilities and needs of members of the school community, everyone is equally valued and people treat one another with respect. Our schools provide pupils and staff with the opportunity to experience, understand and value diversity. In the operation of this policy, we will endeavour to ensure that all members of our school community receive equal treatment irrespective of their age, gender, race, colour, ethnic origin, family commitments, marital status, sexual orientation, disability or religious beliefs.

Distinctive Christian Vision

This policy has been written and/or adopted with our distinctive Christian ethos in mind:

Rooted in the message of the Good Samaritan, we provide an aspirational education for all. We flourish academically, spiritually, and socially.

Matthew 22v 37-39 (NEB): Love the lord your God with all your heart, with all your soul, and with all your mind. Love your neighbour as yourself.





Emergency School Closure (e.g. due to weather)

In all circumstances, we will endeavour to keep our schools open where possible. Sometimes this may mean operating with a reduced staff and it will be at the discretion of the headteacher as to when this becomes a safeguarding or supervision risk.

In the event of seriously inclement weather (heavy snow, flooding, etc.) the headteacher may need to make a decision about whether to close any one of our schools.

In order to make this decision, she may contact members of staff who live closest to school, those who are travelling long distances, and/or our bus companies. Members of staff are welcome to contact the headteacher with any information that may be helpful in making this decision.

The default position is that school will remain open. If no-one hears anything, please assume that school is open.

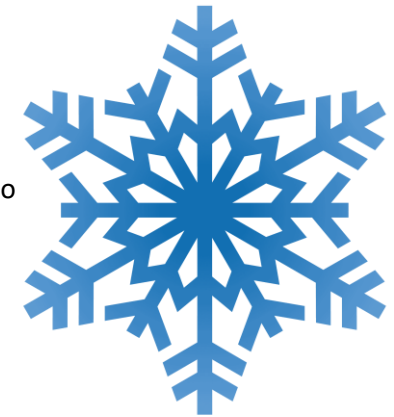
At any point, if any members of staff are concerned about their journey to school, they should contact the headteacher as early as possible:

Eleanor - Mobile: 07725 010732 (text or WhatsApp messages will also be received)

Charlotte - Mobile: 07748 806840 (text, iMessage or WhatsApp messages will also be received)

In the event of the headteacher being out of area or unavailable, she may delegate this decision to base-leaders. In the unlikely event of the headteacher being uncontactable, the base-leaders may decide to make this decision, though this would be in exceptional circumstances.

In the event of the headteacher making the decision to close any of our schools, the following process will come into action:





Headteacher* makes the decision to close one or more of the schools

HT* contacts transport companies

HT* contacts administrators via text and email

HT* contacts **all members of staff** via email and text / WhatsApp**

HT* contacts Cirrus team to update the websites (from 8:15am)

HT* contacts local authority: 01609 532234

...and Chair of Governors via email

Administrators notify all parents by text (KR)

Administrators notify all parents by email (KB)

Administrators inform local radio (using password) via phone and email group: (KB)

Administrators check school diary and contact any visitors for that day (KR)

Fosters

01969 622331
07811 385392

Peacocks

01969 650212
01969 650409

NYCC Transport (Aysgarth run)

Fleet dep: 01609 535121
Niall Christoffersen: 07973 761597
Paul Lincoln: 07837 718143

In the event of the administrators being uncontactable, the HT* will contact parents via email

BBC Radio York

01904 622033

BBC Tees

01642 340666

01642 225511

Star Radio

01325 341801

Stray FM

01423 520972

**** Email groups:**

- BAWB Teachers
- BAWB TAs
- BAWB Staff (other)

* Where the headteacher has delegated responsibility or is unavailable, this may be the base-leader (exceptional circumstances only).