



Friday 24<sup>th</sup> May 2019

Dear parents and friends,

Thank you to those of you who attended our joint parents' forum last week. Please find responses below. The first column represents the minutes of the meeting and the second is our subsequent response.

Thank you for allowing me to attend the first part of the meeting on this occasion. I would always attend the forum by invitation in order to answer and questions or address any issues that parents raise, though on this occasion I invited myself in order that I could clarify some of the potential misunderstandings surrounding September and our class structure.

It would be great if more parents were able to come along to these meetings to share their views; the bigger sample of views we can gather, the better informed we are to respond to the issues you raise.

Thank you to Kelly Boulton for taking minutes, and to Laura Alderson for chairing the meeting.

Kind Regards,

Charlotte Harper

The BAWB Parent Forum Wednesday 15 <sup>th</sup> May 2019, West Burton Primary School	
Issues / Points Raised During Meeting	School's Response / Outcomes
<b>Federation</b>	
<p>Intro from Miss Harper – Apologies for attending the meeting – but invited self and hoped nobody minded as wanted to explain some rationale for staffing in September – picking up on unrest with staff changes.</p> <p>Wants to reassure. Sad that Mrs Robinson is leaving However, Mrs Robinson has made the decision for personal reasons. Also would like to discuss 2<sup>nd</sup> class here in West Burton. Job adverts were open ended– we have experienced staff in all locations. No assumptions as to where the staff will go – all staff fluid – privileged position - professional development. Opportunities for all team members. Positive outcome. Would not put a brand new teacher into role. Also, would not look to put two new teachers in West Burton.</p> <p>Bainbridge Nursery numbers solid and growing.</p> <p>Parent - BAWB Federation needs to be a solid foundation and trust built etc.</p> <p>Parent – Good to have target in mind of child numbers.</p> <p>Parent – Respect of all three schools so parents can choose school and feel confident.</p> <p>Parent – working group would work in the other schools – as current working group had 1 x WB parent.</p>	<p><i>We are aware that reinstatement of a second class at West Burton has caused some unrest, in part because of some misunderstandings which I value the opportunity to address by attempting to clarify some key points:</i></p> <ul style="list-style-type: none"> <li><i>West Burton School will not be leaving the federation – the defederation discussion is 'off the table'.</i></li> <li><i>The second class at West Burton has been reinstated conditionally. We must recruit a sufficient number of additional pupils next year to make the class financially and educationally viable.</i></li> <li><i>The current structural arrangement at Bainbridge (which includes West Burton EYFS and KS1) would not be feasible from Sep-19 due to an unexpected intake of younger pupils. We would have had to change the class structure anyway to observe statutory EYFS/KS1 maximum class sizes.</i></li> <li><i>The reinstatement of a second class at West Burton is not directly linked to any potential movement of staff. Mrs Robinson leaves us at the end of the year, meaning that a new teacher is needed at West Burton. It wouldn't be sensible to put a new recruit into a single-class school; some movement of federation staff would have been necessary irrespective of the new class. We are a federation and our staff work as one team to get things right</i></li> </ul>

<p>Perhaps look to have 1 x B parent and 1 x A parent join the group and keep current format. Do not need x 3 separate groups. Just one working on behalf of BAWB.</p> <p>Parent – People usually attend meetings if unhappy – is there still an ‘us and them’ mentality?</p> <p>Parent – Will we still do federation Fridays? CH – Yes we will – they are important and work for all children.</p>	<p><i>for all of our children. We appreciate that staff changes may affect your own child but we seek to address the ‘bigger picture’ in the best way possible.</i></p> <ul style="list-style-type: none"> <li>• <i>Following successful recruitment this week, we are close to being able to confirm the arrangements from September.</i></li> <li>• <i>Federation Fridays will continue.</i></li> </ul>
<p>Parent – Moving up days – what is process? Do our children go on the bus?</p> <p>CH – TWS should make contact – but yes, children will go on the bus – you should receive details from secondary school via home. Everyone goes into their class they will be in on moving up days. New teachers will be invited to moving up days.</p> <p>Mrs Harrison’s class will spend one day a week in their new class during June – to give children an opportunity to study science (habitats) in a different environment. Mrs Harrison will bring the children. This is separate to the moving up days.</p> <p>Parent – Children are looking forward to coming back to West Burton.</p> <p>Miss Harper left.</p>	<p><i>Everyone goes into their class they will be in September on moving up days and we will be inviting the new teachers to attend. The West Burton EYFS and KS1 will have their moving up days in their new class.</i></p> <p><i>The current Owls class is looking forward to spending Tuesdays at West Burton during June to take advantage of the environment for science and the expertise of Mr Bottley who will be helping to deliver some practical science. The Askrigg and Bainbridge pupils will travel from Bainbridge with Mrs Harrison and the West Burton children will be at West Burton School with Mrs Gamble until they arrive.</i></p>
<p>Chair – new assembly times - Have parents noticed any difference? Parent - children happy with not waiting around and can go straight to lessons. Parent – settled – we are used to it – now at 3pm. Chair – re-jig things, takes time to get used to the change. Parent – WB timings have been a bit all over the place – different times – can understand how some parents feel with new afternoon time. Chair - School transport will leave on time and not leave early.</p> <p>Parent - Why do we need two buses when the bus goes straight past? (<i>referring to home-school transport</i>) Chair - NYCC transport nothing to do with the school.</p> <p>Parent – Are assemblies now set in stone? Chair – as far as I know they are set like that going forward and would not change – Miss Harper can confirm</p>	<p><i>We have discussed as a staff and will ensure that children leave school together at home-time (not early), especially when there is a home-school transport implication e.g. the Carperby bus.</i></p> <p><i>It is our intention to keep Friday assemblies as they are for now but everything is always subject to review as appropriate and in response to issues or changes in circumstances.</i></p> <p><i>Just to reiterate: the home-school transport that collects your child(ren) in the morning and brings them home at the end of the day is operated through NYCC and is completely outside school’s control.</i></p>
<p>Parent – Got an email from transport company – thought it was a scam – GDPR - went to all parents with email address shown. NYCC said it was a system error.</p>	<p><i>This should have been reported by NYCC as a data breach.</i></p>

Issues / Points Raised During Meeting	School's Response / Outcomes
<b>Communication</b>	
Mrs Boulton updated on ParentPay. A weekly conference call has been arranged with Mrs Boulton and ParentPay – so if parents have any questions or need any help with system. Please call or email Mrs Boulton in the first instance as she will add to her call list and find a solution.	<i>Mrs Boulton is working hard to get this working smoothly. As she requests – please alert her to any issues you have as soon as possible so that they can be addressed.</i>
Parents commented positively on new consent process. Less likelihood of consents being misplaced (with 3 x sites) more Eco friendly.	<i>Good – thank you – we will be using this more often.</i>
Mrs Bouton - Email – please use your normal admin school email address in first instance – All admin staff have oversight in all three locations and the Head has an oversight on BAWB admin too. However, if urgent, Mrs Boulton recommended always phoning in first instance.	<i>If you need to contact me directly: <a href="mailto:c.harper@b-a-wb.co.uk">c.harper@b-a-wb.co.uk</a>  or if you query is for the attention of the Headteacher generally (including Mrs Harrison on Thursdays): <a href="mailto:headteacher@b-a-wb.co.uk">headteacher@b-a-wb.co.uk</a></i>

Issues / Points Raised During Meeting	School's Response / Outcomes
<b>Any Other Business</b>	
<p>Premises update From Previous: New balls for West Burton?</p> <p>New balls delivered in West Burton. Also, outside clock has been put up. Flower tubs being planted by Mrs Calvert shortly with help of the children. Entrance Hall cleared. New hand rail installed.</p> <p>Askrigg: Old broken wooden benches removed. New hand rail installed.</p> <p>Bainbridge: Old broken wooden posts replaced in school field. Nursery outside play area updated.</p>	<p><i>Always nice to see refurbishments and developments around our schools.</i></p> <p><i>We hope this also demonstrates our commitment to and care of all three buildings.</i></p>
<p>Can we have a regular update on good things PTFA support with.</p> <p>PTFA supporting Electricity circuits educational packs.</p> <p>PTFA supporting Joseph Trip</p> <p>PTFA Events now in Newsletter</p> <p>PTFA – looking at the way WB can join A &amp; B. Currently in process.</p>	<p><i>We are incredibly grateful to the PTFA for their ongoing and generous donations which enable our children to enjoy lots of different experiences that we might otherwise be unable to afford.</i></p> <p><i>I shall be delighted when (if?) the Askrigg-Bainbridge PTFA welcomes West Burton parents so that we can really start to work together in the interests of all of our children and the future of our schools. It is the right time to put animosity behind us and cement our federation by being truly collaborative: our staff and children already do this really well; now is the time for our parents to embrace the opportunity to do the same. The benefits are endless.</i></p>
<p>Askrigg: Fence still a work in progress.</p>	<p><i>A lot of work has been put into the establishment of a boundary fence at Askrigg in order to safeguard our children. The current situation is that a tender for a multi-faceted boundary (combination of hedge, fence, railings) has gone to tender. The deadline for return is</i></p>

	<i>the end of May, and the work should be done before the summer break. Thanks to all you have helped resolve a controversial situation.</i>
Parent Pay reminder letters (debt). Mrs Boulton will be sending them monthly before month end. Work has been ongoing to bring the swimming donation individual accounts up to date. Many families have not donated/paid their £10 so the swimming account is showing in deficit. If the last two terms swimming accounts could be paid and cleared, Mrs Boulton could clear down those accounts which will tidy up the individual accounts parents see on line.	<i>My thanks to parents who are working hard to clear any debts.  Thanks also to Mrs Boulton for sorting this out.</i>
Maypole dancing money collection will look to come back to school funds - which is great news.	<i>Thank you very much – that’s very kind.</i>
Parent – Askrigg has sports days same day as West B summer fair. Parents asked to pop along to both if possible.	<i>It will be a lovely and busy day!</i>
Updated news: A Calvert – Governor – Open day for West Burton school 2pm to 4pm – there will be workshops – regardless of weather, in school – Dr. Bottley is overseeing these school tours. Mrs Calvert is overseeing the workshops – stone painting, drawing, felting.	<i>This is long-held tradition at West Burton May Fair – tours of the school. Thank you to parents who have offered to help this year. Thank you to Mrs Calvert who is adding to that this year with some craft activities. Thanks also to a team of parents who are holding a fundraising stall outside school – we are enormously grateful to all who are helping.</i>
Next meeting will be Wednesday 3 <sup>rd</sup> July. Bainbridge 7:00pm. Everyone welcome.	