

B-A-WB PTFA Minutes

17 November 2020 8pm

General Meeting

Online: <https://meet.google.com/gie-swiu-gyi>

Attendees: Beth Daley. Petrina Booth. Pete Booth. Steve Bowen. Helen Dalton. Helen Dinsdale. Sam Spence. Ben Spence. Matthew Scrafton. Liz Tooley. Suzanne Douthwaite.
Apologies: Deb Wood. Helen Coppin. Kate Hodgson. Kate Relton. Leanne Middleton. Gwen Scarr. Gemma Anderson.

1. Record attendees and apologies.
2. Welcome - please keep microphones muted unless speaking to reduce background noise.
3. Formation of this PTFA - Bank account signatories are in process of being verified. And we are working on updating details with the Charity Commission.
4. Committee positions - treasurer and chair are available and are vital. Please consider supporting the PTFA by taking (or sharing) one of these positions.
 - a. Sam Spence and Helen Coppin to share treasurer. Steve Bowen propose. Karen to second. No objections. Thank you to Sam and Helen!
 - b. Petrina Booth to take chair. Steve propose. Liz to second. No objections. Thank you to Petrina!
5. Funded events
 - a. Dressing up day at school and goodie bags - any feedback?
 - i. Feedback from children to goodie bags was great.
 - ii. Parents' feedback on Facebook was good.
 - iii. Thank you to Deb Wood for sorting the bags out.
 - b. Pantomime funding request - unfortunately, AJ Productions cancelled this activity. However, Karen Raven has found another online panto - The National Elf Service. The headteachers have approved it and are asking for £250+VAT (£300 total) to fund it. Approved by vote.
6. Fundraising activities:
 - a. Online quiz - Sunday 6 December at 6pm. Donations via JustGiving (which takes a fee of 2.9%+20p=49p for a £10 donation). Communications going out. Mr Scrafton will be quiz master.
 - i. Would people be happier with Zoom or Google Meet? (I can use my work Zoom account). Response - Zoom.
 - ii. Prizes (update from Petrina). Contacted previous stallholders - Sharon Guy (something pretty), Brody and Lil (bottle of wine), Angela Hicklin (personalised stocking), Rita Cloughton (tbc). Possible Manor Farm icecream parlour. Sam/Ben cheese. Cornmill Christmas gift bags. The Falls donation.
 - iii. Scoring - We will do this on trust. Tie-breaker could be a scavenger hunt.
 - iv. Timing. One hour. No interval.

- v. More posters/sharing/word of mouth. Steve to print. Beth to send press release. Beth create a Facebook event to share.
 - vi. Zoom - noone to share screen except Matthew. Set videos to off. Link only to be shared via school newsletter/email and PTFA page of BAWB website just beforehand.
 - vii. Set rehearsal date/time - 29th November 6pm. Liz, Petrina and Suzanne could join as audience. Beth to organise.
- b. Christmas present shop at school - school have suggested running these on the last week of term, Thurs 10th Askrigg, Bainbridge 14th, WB 16/17. Karen to check on dates separated by time for Covid bubbles.
- i. PTFA buy presents e.g. chocolate bars, socks from e.g. B&M, look for offers. Liz/Helen Dinsdale can shop - 4-5 per child (125 kids = 4-500 items). Gift bags - Liz can source from wholesalers. Christmas stickers - Steve. Deliver to school three days before.
 - ii. Transfer to schools - Karen will transfer.
 - iii. Communication to parents and children - £2-3 per person that they want to buy for. Kids to decorate the gift bags. Start putting in newsletter from this week. Send email reminders for each school the day before.
- c. Christmas cards - Steve and Liz looked into costs - they were too high this time.
- d. Easyfundraising - From Parentkind: 'Bainbridge, Askrigg and West Burton schools PTFA has raised £725.08 from 31 supporters shopping online with easyfundraising. Your last donation was £3.69 on 11/11/2020'. We don't know how long this is over, but it's nice to see.
- e. Amazon Smile - Rhys looked into this. We need the updated Charity Commission details before we can set it up.
7. Renew Parentkind membership - Expires 1/1/2021 for £68 based on 'up to 100 pupils'. Need to update to next level - 101-400 pupils, this would take it to £110. Beth to investigate whether we should remain a member.
8. Any other business.
9. Next dates (Third week of each half term - Wed 20 Jan, Thurs 11 March, Mon 26 April, Tue 22 Jun.)