

# B-A-WB PTFA Agendas

## 12 February 2020: AGM Agenda

1. Record attendees and apologies.
2. Adopt new committee who are elected for one year from today. Nominations must be proposed and seconded.
  - a. Steve Bowen chair
  - b. Karen Raven vice chair
  - c. Deb Wood treasurer
  - d. Beth Daley secretary
  - e. Liz Tooley vice secretary
  - f. Helen Dinsdale - vice treasurer
3. Adopt new constitution.
4. Welcome from new chair. (There should be an annual report but there is none as this is the first of this PTFA.)
5. Financial report - brief update from Deb.
6. Appoint an independent examiner.
7. Any other business

## 12 February 2020: Regular Agenda

1. Record attendees and apologies.
2. Calendar of events and meetings - Steve
3. Event planning
  - a. World Book Day (Steve)
  - b. Curry night at Wheatsheaf (Helen Dalton)
  - c. Easter egg competition - anybody want to take this on?
  - d. West Burton May Fair
  - e. Raffle - summer
  - f. Summer fair
  - g. KS2 summer play - teas etc
  - h. Halloween Party - confirm location of The Falls Coffee Shop. Date?
  - i. Christmas Fair - need to book Askrigg hall. 21 November.
  - j. Christmas play - teas/mince pies
4. Ongoing activity
  - . Easy fundraising
  - a. Sponsored bunting - anybody want to take this on?
5. Use of Facebook
6. PTFA page on BAWB website
  - a. To be updated with committee, meeting dates, constitution, easy fundraising and upcoming events (Karen)
7. Liaison with schools
  - . Meeting required with headteachers to discuss plans for the year, topics on the curriculum this year, usual funding requests, one-off funding projects.
8. Funding requests
9. Any other business
10. Set date and location for next meeting