

## B-A-WB PTFA Agenda

12 October 2020 8pm

General Meeting

Online: <http://meet.google.com/wdd-jyof-mcv>

1. Record attendees and apologies.
2. Welcome - please keep microphones muted unless speaking to reduce background noise.
3. Formation of this PTFA - constitution has been signed and bank accounts are being updated with new name and signatories - thank you to Deb!
4. Accounts update - thank you to Cheryl Burton for auditing the accounts.
5. Treasurer position - Deb standing down 23 Oct.
6. Chair position - Steve standing down 20 November.
7. Communication processes
  - a. School send all funding requests (must be BAWB-wide in benefit) in time for a general meeting, which happen once every half term.
  - b. Agenda (including funding requests) and notice of meeting shared via newsletter/school email.
  - c. All funding requests discussed and voted on in a general meeting.
  - d. All primary communication to members occurs via email/newsletter from school. Facebook to be used for reminders etc only.
8. Fun day at school 23 Oct. PTFA to provide goody bags.
9. Low Mill - a suggestion has been made by a parent to explore what we could do to support Low Mill.
10. Fundraising opportunities
  - a. Online quiz
  - b. Tea towels
  - c. Christmas presents
  - d. Raffle
  - e. Easyfundraising
11. Any other business
12. Set next date (Third week of each half term - w/c 16 Nov, then w/c 18 Jan, w/c 8 March, w/c 26 April, w/c 21 Jun.)