



16 October 2020

Dear Parents and Carers

Over the past number of weeks, we have been considering how we can make drop off and collections as safe as possible for you, your children and our staff at **Askrigg**.

We have decided that the best way to keep everyone safe is to limit the number of children and parents in the carpark by using the footpath that runs along the school field (green fence) and the gates near the school.

Mornings

- Staff will be outside to receive your children from **8.35am to 8.45am** - should you arrive after this time please press the buzzer on the single gate adjacent to the car park.
- All children who walk to school (either with or without an adult) need to enter using the pathway that runs along the side of the field, if you are happy for your KS2 child/ren to wait in the line on their own that is fine but please be aware they are not the responsibility of the school staff UNTIL they are on the playground.
- 2 metre markers have been placed along the fence to ensure social distancing.
- Staff will be on the playground to receive your child/ren from **8.35 am** so once your child/ren are on the playground you can depart into the carpark via the exit (gap in the hedge) just before the playground gate.
- Children arriving to school by car are to walk with their parent/carer to the gate in the gap in the hedge and stay with their children at the next available yellow sign until they are received by staff.
- At **8.45 am** children will be taken into school by a member of staff.
- EYFS and KS1 children travelling to Bainbridge or West Burton will walk to Mrs Fawcett who will be waiting under the large oak tree at the entry to the playground.

Afternoons

- Parents and carers will be asked to use the fenced pathway if walking (the same one used in the mornings) and children will be sent to join them.
- Parents and carers collecting children by car will be asked to walk to the next available sign on the pathway and their child/ren will be sent to them
- Any children who travel back to Askrigg on a school shuttle bus will also join the children lining up on the playground (via the ramp and intercom gate)
- Once you have collected your child/ren depart via the gap in the hedge to the car park.

Please could we ask parents to depart the school grounds immediately once children have been received as the car park still has shuttle buses arriving and departing.

Please can we ask that families walk to school wherever possible to avoid congestion in the car park.

Please do not arrive any earlier than **8.35am** there will not be any staff on duty to receive your children



The BAWB Federation
Bainbridge, Askrigg, and West Burton Primary Schools
Mid-Dale Excellence in Education
Executive Headteacher: Miss Charlotte L. Harper

before this, at the end of the day please can we ask that you arrive no earlier than **3.25pm** as buses are arriving with children.

Please also note that we will not be able to hand over children making a group larger than 6 - this is a Government limit on group sizes of 6 people (including children)

Please be patient as we put this new system in place, our primary concern is the safety of all, but especially our young people.

Kind regards.

E. Harrison M Price

E. Harrison and Maxine Price
Co-Executive Head Teachers