

## B-A-WB PTFA Minutes

12 October 2020 8pm

General Meeting

Online: <http://meet.google.com/wdd-jyof-mcv>

Attendees: Beth Daley. Steve Bowen. Karen Raven. Kate Relton. Liz Tooley. Rhys Wilson. Helen Dinsdale. Nicky Tooley. Helen Dalton.

Apologies: Maxine Price. Eleanor Harrison. Deb Wood. Gwen Scarr. Helen Coppin.

1. Record attendees and apologies.
2. Welcome - please keep microphones muted unless speaking to reduce background noise.
3. Formation of this PTFA - constitution has been signed and bank accounts are being updated with new name and signatories - thank you to Deb!
4. Accounts update - thank you to Cheryl Burton for auditing the accounts.
5. Treasurer position - Deb standing down 23 Oct.
  - a. Please let us know if you are interested.
6. Chair position - Steve standing down 30 November.
  - a. Need someone who is a strong communicator, supported by Karen, Beth and Treasurer.
7. Communication processes
  - a. School send all funding requests (must be in line with the constitution , i.e. enrichment opportunities that are BAWB-wide in benefit) in time for a general meeting, which happen once every half term.
  - b. Agenda (including funding requests) and notice of meeting shared via newsletter/school email.
  - c. All funding requests discussed and voted on in a general meeting. (Short notice requests may be addressed at the subsequent meeting and funding agreed in retrospect subject to members' agreement).
  - d. All primary communication to members occurs via email/newsletter from school. Facebook to be used for reminders etc only.
  - e. **Action:** Karen Raven to make sure school (Rob Stokes and heads) aware of the process.
8. Fun day at school 23 Oct. PTFA to provide goody bags.
  - a. Deb: "All the goody bags have been done and I will drop them off at school tomorrow ahead of next Friday. I spent approx £1.10 per child and they include: chocolates, haribos, lollies, pencils and a couple of toys. There are three children with allergies/intolerances so I have prepared their bags with this in mind." Thank you to Deb for organising.
9. Pantomime funding request (Karen).
  - a. To purchase two videos and resource workshop packages (KS1 and KS2) from AJ Productions at £149 each.

- b. **Action:** Agreed. Karen to feed back to school.
10. Low Mill - a suggestion has been made by a parent to explore what we could do to support Low Mill.
- a. School say it would have to be an after-school activity as there is no ability to do this kind of activity in school at the moment. It's up to parents if there's anything they'd be prepared to let their children do.
  - b. We would like to support Low Mill for example by advertising their events via the Pfta. **Action:** Karen to contact them with this offer.
  - c. We could look at doing something when the weather gets better/restrictions are relaxed.
  - d. Could we use Low Mill as a residential opportunity later in the school year? Years 3/4 will go back to Marrick Priory as still have deposit there from cancelled trip. Years 5-6 could potentially be Low Mill.
11. Fundraising opportunities
- a. Online quiz - encourage extended family to join in. Possibly Christmas activity. Businesses could sponsor and provide prizes. Concern over whether enough people would be interested? **Action:** Beth to research further. Put on a thread on Facebook group to gauge interest.
  - b. Tea towels - still got a lot left from last time.
  - c. Christmas cards - each child does a design in school/at home, then parents/family order them. Only print what is ordered. **Action:** Steve speak to his contacts to see possibilities.
  - d. Christmas presents - buy £1 presents from e.g. B&M. Set up a shop at school. Children buy presents for parents at £2. Wrapped in school. COVID-restrictions might be a problem - would need to happen in each school separately. Not a big moneymaker but children love it - choosing a present for their parents by themselves. **Action:** Karen to talk to school to see what they think.
  - e. Raffle - Could we use an online service like Raffall? Christmas stall holders have said they would donate prizes. Could be part of quiz activity. **Action:** Liz to look if Raffall have a private raffle service.
  - f. Easyfundraising - How easy is it? We need a guide - could Rob do one? Put a reminder in the newsletter. There's also Amazon Smile so anything you buy from Amazon gives a donation to your charity. **Action all:** Register and have a go - good time of year to do it. Rhys to look up setting up Amazon Smile.
12. Any other business - none.
13. Next dates (Third week of each half term - Tues 17 Nov, then Wed 20 Jan, Thurs 11 March, Mon 26 April, Tue 22 Jun.)
- a. **Action:** Karen: Communicate dates to school and add to BAWB website PTFA page.